

# Warragul Scout Group

Information Booklet - 2022



**Scouts**  
VICTORIA

# ABOUT WARRAGUL SCOUT GROUP

## Joey Scouts

The Joey Unit meets on Thursday nights from 4.15pm (allowing for Covid-19 Hall cleaning) to 5.30pm. Children aged 5-7 years can register with our group. The Joey Scouts program is based around fun, games and crafts whilst learning to be part of a MOB. When Joeys turn 8 years old they will automatically belong to the Cub Unit. For more information, please contact our Joey Leader.

## Cub Scouts

The Cub Unit operates on Monday nights from 6.30pm to 8.00pm. Children aged 8-10 years can register with our group. The Cub program is based on the "Jungle Book" and involves many activities to trigger curiosity and imagination to meet the development needs of the Cubs. When they turn 11yrs they will automatically enter the Scout Unit. For more information, please contact our Cub Leader.

## Scouts

The Scout Unit operates on Wednesday nights from 7.00pm to 9.00pm. Youths aged 11-14 years can register with our group. The Scout program is based on teamwork and undertaking challenging activities. When they turn 15yrs they will automatically enter the Venturer Unit. For more information, please contact our Scout Leader.

## Venturer Scouts

The Venturer Unit operates on a Friday night from 7.30pm to 9.30pm. Youths aged 15-18 years can register with our group. The Unit program is based on making decisions and developing organising and management skills. When they turn 18yrs they will automatically enter the Rover Crew. For more information, please contact our Venturer Leader.

## Rover Scouts

The Rover Unit is hosted at Drouin Scout Hall. Adults aged 18-26 years are able to be registered. The Rover program is based on further developing the leadership and development skills learnt to date. For more information, please contact the Rover Advisor.



# THE AIM & PRINCIPLE OF SCOUTING

## THE AIM OF SCOUTING

To encourage the physical, mental, social and spiritual development of young people so that they can take a constructive place in society as responsible citizens.

## THE PRINCIPLES

That ALL should serve their God, act in consideration of the needs of others, and develop and use their abilities to the betterment of themselves, their families and the community in which they live.

## THE MOTTO: "Be Prepared"

Scouting is all about education for life. Our dynamic, challenging and adventurous program equips young people with life skills such as teamwork and leadership, and gives them the tools to develop into strong, resilient adults and valuable members of the community.

## THE EIGHT STEPS TO BECOME A YOUTH MEMBER

1. Complete and sign the **New Member Request** (Online Form) by [clicking here](#). This form is automatically sent to the Section Leader and the Group Leader.
2. The youth member attends three nights free as an introduction located at Warragul Scout Group, 69A Bowen Street, Warragul on the Section meet night (as mentioned on the previous About page).
3. On the third night, the Parent or Guardian notifies the Section Leader with the intent to join the Section and confirms payment to **BSB 633000, Acct 113 369 318** to join Scouts Victoria at Warragul Scout Group. The Group Leader will generate an invitation from Scouts Victoria.
4. The Parent or Guardian responds to the invitation from Scouts Victoria to join.
5. The Group Leader acknowledges the request to join Scouts Victoria.
6. The Parent or Guardian will be sent a receipt for fees from the Group Treasurer.
7. The Parent or Guardian purchases a uniform from the online **[Scout Shop](#)**.
8. After (six or seven) nights, when the badge-work prerequisites are completed, there will be a ceremony to invest the new member.

Please Note: All friends and family are invited to attend the initiation ceremony, as this is when the promise is made and the scarf, badges and woggle are presented. Speak with your Section Leader for more details.

# SCOUTING & THE FAMILY

The entire family is welcome and encouraged to be involved when a member joins Scouting.

There are activities that involve all the family, even relatives sometimes will be invited to join in.

Families are expected to be actively involved to ensure the time the youth member spends with the group is a success.

We know that you will understand Scouting is not a babysitting service and just like our volunteer Leaders, we look forward to you volunteering.

This is achieved by being involved or volunteering in one of the following roles:

- **Leader** -- Why should your child have all the fun
- **Adult Helper** -- Helps on section nights and at camps
- Become part of the **Group Support Committee** (meets monthly) and there are a multitude of roles to assist in running the group successfully (listed and explained on the following page)
- Activities as a **Rostered Helper**
- Assisting with **Fundraising** activities
- Helping with transporting to activities



# GROUP SUPPORT COMMITTEE

These people work as a Patrol and are responsible for the administrative, infrastructure and financial operation (including fundraising) of the Group.

<b>Title</b>	<b>Role Description</b>
Group Leader Weekly Meetings 1.5 Hours Daily 1 Hour/Day	To create or develop the formation of an active and effective committee, and act as the communication channel for the needs of the Group Council (Leaders). This person is also responsible for the effective operation of the Group.
Chairperson Monthly Meeting 1.5 Hours Daily 1.5 Hours/Month	Assists and supports the Group Leader by chairing and ensuring all committee meetings are conducted in an efficient and reasonable manner, as laid down in the Policies, Organisation and Rules. Ensures all action items are followed up and decisions from previous meetings are carried out. Prepares an annual report and ensures the group is represented at events.
Secretary Bi-Monthly Meeting 1.5 Hours Admin	Keeps the committee fully informed of all correspondence received and sent. Prepares and issues agendas and minutes for all meetings.
Treasurer Monthly Meeting 1.5 Hours 1.5 Hours prep/Month	Operates and maintains account/s for the committee and arranges annual audits for all group accounts. Ensures that a budget is prepared that involves input from the support committee and Group council.
Hall Keeper Term Meeting 1.5 Hours 1 Hour/Month	Coordinates the booking and use of the hall.
Quartermaster Term Meeting 1.5 Hours Term Stock Checking	Coordinates the use of equipment and acts as the quartermaster for the storage and maintenance of the equipment.
Fundraising Coordinator Term Events 2 Events @ 3.5 Hours	Coordinates all fundraising activities to ensure the group is able to meet all budgeted expenses.
Maintenance Coordinator Term Meeting 1.5 Hours	Coordinates all working Bees and prioritises all maintenance that is required to ensure the hall is in a fit & proper condition.

# GROUP SUPPORT COMMITTEE

<b>Title</b>	<b>Role Description</b>
PR Coordinator Term Meeting 1.5 Hours 1 Hour/Term Admin	Gathers information and photographs of all group activities and positively promotes them to the parents, local community and media. Assists with the publication of the group's newsletter each term.
Recruitment Coordinator Term Meeting 1.5 Hours 1 Hour/Term Admin	Gathers information on and assists in the recruitment of suitable candidates for the youth sections, the committee and section leaders.
General Members Bi-Monthly Meeting 1.5 Hours	Provide the support and inspiration to the support group to enable it to function effectively. To promote the section/s of your child/children.
WHS Coordinator Per Term 1 Hour Hall Inspection	Provide information to the Group to ensure the Hall and equipment is safe for members and the public.
Badge Coordinators Weekly Meeting 1.5 Hours (Joey/Cubs)	Assists the Leaders with their record keeping for the section badge work.
Lawn Coordinator Monthly Task 2 Hours	Organises the regular trimming of the lawn and garden inside the fenced area
Grants Coordinator Term Meeting 1.5 Hours 3 Hours Task per Term	Search for and co-ordinate Grant applications.
Personnel Coordinator Term Meeting 2 Hours	Assist the Group Leader by talking with and formally thanking Leaders and Support personnel



# HOW TO BECOME A LEADER OR ADULT HELPER

1. You should enjoy working with young people and be able to make the Scout Promise.
2. Meet with the Group Leader to discuss the opportunity to be a Leader, Assistant Leader or an Adult Helper with our Group. An invitation to apply will be sent to you after this meeting.
3. Apply for a Working With Children Card (WWCC) or update an existing card.
4. Complete a **Police Check** and an **Offer (A1 Form)** to be a Leader / Adult Helper within week 1. Involvement in youth sections is dependent upon an authority to proceed from the **Scout Association**.
5. On the second week, submit forms to the Scout Association.
6. A welcome letter is received from the Scout Association in week 4-8.
7. Authority to ACT is received (week 6-8) this is the time Leaders buy a uniform.
8. Your Investiture ceremony is organised (Scouting Promise)
9. Year 1 Leaders complete the online training and the face to face (Essential + Adventure). Two weekends and apply for Certificate of Adult Leadership (over 10-12 months)
10. Year 2 Leaders complete the online leader training and a Leadership weekend

# FEE STRUCTURE

Scout Victoria Joining Fees New Members	Covers Scouts Victoria Registration Fee	Term 1	Term 2	Term 3	Term 4
		\$244	\$244	\$183	\$122
Warragul Scout Joining Fees New Members	Covers cost of Scarf, Badges, Woggle, Operational costs	\$50	\$50	\$50	\$50
		<b>Total</b>	<b>\$294</b>	<b>\$294</b>	<b>\$233</b>

Warragul Fee structure for Existing Members	Covers Annual Registration, Insurance, and Operational costs	Term 1	Term 2	Term 3	Term 4
		\$250	\$50	\$50	\$50

Warragul Scout Group

BSB 633000, Acct 113 369 318

## Notes on Fees

- Hosted youth members from other Groups will pay the Scout Association fees to their home Group, and pay the Warragul Group a nominated term fee of \$40.
- If there are difficulties in paying fees, please discuss this with the Group Leader or Treasurer, so arrangements can be made (for example, in regard to special arrangements, the arrangement of monthly payments).
- Children of Leaders do not pay Groups fees, they only pay the Scout Association fees and a small contribution to Group expenses.
- You should expect to receive a receipt for any money paid for fees or special activities.
- Local opportunity shops sometimes have uniforms for sale and past members may relinquish their old uniforms.
- If your child is not able to attend on any night, please let your Unit Leader know.
- If your child decides to leave the Group, please contact the Group Leader.



# CODE OF CONDUCT

The Code of Conduct is based on **The Scout Law** and **The Scout Promise** and by adhering to these fundamentals, it will ensure that every person associated with the Group, whether it be Youth Members, Leaders, or Parents will be Safe and Enjoy their time in Scouting.

Each section is encouraged to develop their own Code of Conduct in terms that relate to their age group.

- Respect for the dignity of myself and others.
- Demonstrate a high level of responsibility.
- At all times my words/actions are an example to others.
- Act in accordance with the Promise & Law, and Policies.
- Report any conduct that does not comply with Scouting.

## THE SCOUT LAW

### A Scout is Respectful

Be friendly and considerate  
Care for others and the environment

### Do what is Right

Be trustworthy, honest and fair  
Use resources wisely

### Believe in Myself

Learn from my experiences  
Face challenges with courage

Any adult or child who displays unacceptable behaviour in the group will be asked to reconsider their behaviour. Depending on the severity or frequency of the behaviour they may be asked to leave the Group.

If your child needs adult assistance at school, then they will also need specific adult assistance on Scouting nights/activities.

Thank you for taking the time to read this Code of Conduct.

We hope you will read and discuss this with your child and accept it as part of the agreement of being a member in our Group.

# WARRAGUL SCOUT GROUP

## GET IN TOUCH

69A Bowen Street,  
Warragul  
Victoria 3820



Group Leader  
Chairman  
Treasurer

[gl@warragulscoutgroup.org.au](mailto:gl@warragulscoutgroup.org.au)  
[chairman@warragulscoutgroup.org.au](mailto:chairman@warragulscoutgroup.org.au)  
[treasurer@warragulscoutgroup.org.au](mailto:treasurer@warragulscoutgroup.org.au)

Rover Leader  
Venturer Leader  
Scout Leader  
Cub Leader  
Joey Leader

[warragulrovers@scoutsvictoria.com.au](mailto:warragulrovers@scoutsvictoria.com.au)  
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[joeys@warragulscoutgroup.org.au](mailto:joeys@warragulscoutgroup.org.au)



**Joey  
Scouts**



**Cub  
Scouts**



**Scouts**  
AUSTRALIA



**Venturer  
Scouts**



**Rover  
Scouts**



**Scouts**  
VICTORIA